

**COMMENTS FROM OVERVIEW AND SCRUTINY PANEL (ECONOMY AND GROWTH) –
9th February 2016**

GROUNDS MAINTENANCE SERVICE SPECIFICATION

The Overview and Scrutiny Panel (Economy and Growth) was presented the Grounds Maintenance Service Specification. The Panel was informed that the service specification has consolidated the existing service strategy with the aim of better directing the grounds maintenance activities delivered by the Operations Service.

The Panel was informed that auditing of the delivery of the service specification on the ground would be done internally to ensure that all the elements of grounds maintenance on a site are carried out at the same time. In addition Members noted that the service specification would only apply to land owned by Huntingdonshire District Council.

Members have expressed they felt the service specification is a useful document and were very positive about the implementation of the service specification and the monitoring of the departments performance.

The Panel recommends that,

- 1) Members receive regular feedback in the form of a quarterly monitoring report.
- 2) All forms of maintenance work on a particular piece of land are carried out as closely together as possible.
- 3) Area Managers and Team Leaders in Operations meet regularly on site to monitor service standards.
- 4) All staff are trained to the new service specification and copies are made available to staff and residents.